



SAFE SCHOOLS ACTION PLAN



School Name: Springfield Public School

Date: May 2018

Safe School Action Team Composition - Please indicate the number of representatives in the following categories:

Students: n/a Teaching Staff: 1 Non-Teaching Staff: 1 Parents: 1 Community: 1 Admin: 1

Points for Consideration:

<p>Effective Action Plans consider the following sources of information:</p> <ul style="list-style-type: none"> Sustainable Strategies information and checklist Current survey results and analysis Survey trends Suspension reports Feedback about Safe Schools initiatives Feedback from staff about school climate Focus groups of students and educational partners Audits of physical plant Review of existing programs and policies Information and input from community members and parents Violent incident reports Office referrals 	<p>Effective Safe Schools Programs:</p> <ul style="list-style-type: none"> Are comprehensive in nature Focus on skills Select appropriate targets for change Include peers in the delivery of the program Include parents Attempt to change the larger environment Attend to the implementation issues
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*After completing the **School Assessment Checklist**, Identify your schools **Stage of Change***

	Total Score	Stage
Prevention	49	2
Policy and Procedures	23	2
Intervention	19	2
School Climate	42	2

After completing the Safe Schools Assessment Checklist, examining the survey data with your team, and reviewing other sources of information consider some of the following questions to help guide discussion and move you towards developing and selecting your school goal(s).

1. In what ways is Safe Schools imbedded into your school's curricular programs? Are programs evidence based and age appropriate? Do gaps by grade or subject area exist?
2. Do staff know and consistently apply policies and procedures in line with Ministry of Education requirements? What type of ongoing training is available?
3. Do all stakeholders feel welcome and involved in your school and its activities? What gaps, if any, are evident?
4. Overall, is there sustainability to Safe Schools initiatives/ programs? Consider the number of "one off" programs versus continuous initiatives / programs. What programs appear to have buy-in and are showing success? Which programs need to be reviewed?
5. What is the anonymous reporting system at your school? Do you feel this method is working well for your students? What evidence do you have to support this?
6. In what ways are stakeholders involved in the plan's development, implementation and review of outcomes?

Based on the information gathered from the points for consideration on page one, the Safe Schools Reflection completed in Spring 2011, identify **up to 3 goals** the school plans to implement. Complete the template below for each goal the team has identified.

Goal #1			
Specific Goal: Implement Office Referral Form	Specific Implementation Strategies: P to develop and introduce form with Celebration referral included	Timelines: Sep 2018	Indicators of Success: Clear Expectations for office referral Increased instances of office referral to celebrate Clear tracking of reasons for office referral
Is this goal related to: Prevention _____ Policy & Procedure _____ Intervention ___x___ School Climate ___x___	Stakeholders involved in the implementation and outcome of this goal: Teachers _x___ Students _x___ Support Staff _x___ Parents _____ Admin _x___ Community _____	How will you communicate this goal to stakeholders: Staff meeting Staff newsletter School Conference	

Goal #2			
Specific Goal: Implement PeaceMaker Program	Specific Implementation Strategies: St. Leonard's Society to implement and train	Timelines: Sep 2018	Indicators of Success: Reduced incidences of conflict on yard Common vernacular developed for dealing with conflict Increased student capacity to deal with conflict
Is this goal related to: Prevention ___x___ Policy & Procedure _____ Intervention ___x___ School Climate ___x___	Stakeholders involved in this plan: Teachers _x___ Students _x___ Support Staff _x___ Parents _x___ Admin _x___ Community _x___	How will you communicate this goal to stakeholders: BPIP Via newsletters	

Goal #3			
Specific Goal: Implement Moment of Choice Program	Specific Implementation Strategies: St. Leonard's Society to implement and train	Timelines: Sep 2018	Indicators of Success: Clear Expectations for office referral Increased instances of office referral to celebrate Clear tracking of reasons for office referral
Is this goal related to: Prevention ___x___ Policy & Procedure _____ Intervention ___x___ School Climate ___x___	Stakeholders involved in this plan: Teachers _x___ Students _x___ Support Staff x___ Parents _x___ Admin _x___ Community _x___	How will you communicate this goal to stakeholders: Safe Schools Action Plan BPIP Newsletter	

Next Safe Schools Action Team Meeting Dates:

#2- _____
#3- _____

Reminder: Safe Schools will provide ½ day coverage for meetings within the school day for a maximum of 2 Safe Schools Action Plan meetings.